								Α	Additional		Supplemental	Supplemen
Recurrent						# of			Extension	Response	Response	Response
Requestor	Name of Requestor	Number	Date of Request	Name of Requestor	Date of Receipt	Components	Requested Information	Date	Date	Date	Date	Date
•	Parker, J.P.	2015-1	1/7/2015	Parker, J.P.	1/7/2015	6	Produce the completed sign-up sheets for the Christmas party. These are the sheets that say "OPPL Staff and Trustee ReWrapped Holiday			1/14/15		
							Party" and they said that people should respond by Friday November 28. There are spaces for people to write names and what they were					
							bringing. I want to see the completed sheets and what people brought and who attended the party.					
		2015-1	1/7/2015	Parker, J.P.	1/7/2015	6	Produce the receipts and other forms for reimbursements for travel expenses, gas mileage, conference attendance, and all food and			1/14/15		
							beverage purchases made by OPPL staff and trustees for November 2014 and December 2014 and for January 2015.					
		2015-1	1/7/2015	Parker, J.P.	1/7/2015	6	Produce the browser histories as of today for the computers used by Mary Weimar, Bridget Bittman, Robin Wagner, Dana Pryor, Scott			1/14/15		
							Remmenga, Kelly Cuci, and the Man Who Took Joy McFadden's Place as Virtual Services Manager (I think his name is either Jake or					
							Luke).					
		2015-1	1/7/2015	Parker, J.P.	1/7/2015	6	Produce photos and video taken at the Christmas party on December 7th. These should be in JPEG form for the photos and should be in			1/14/15		
		2015 1	1/5/2015	D 1 ID	1/7/2015		MP4 or MOV format for the videos.					
		2015-1	1/7/2015	Parker, J.P.	1/7/2015	6	Produce an accounting for who received what award in 2014. In years past, you've provided a sheet that said the person's name and what			1/14/15		
							expensive treasure from Noral Diamond Jewelers (purchased with public funds) that this person received. You did not provide that this					
							time and there were more people listed as receiving awards than awards purchased. Are you missing some receipts or did some people not					
							get awards? The question then begs, "If some people did not get awards then why are any of them getting awards from the jewelry store?"					
		2015 1	1/7/2015	D 1 ID	1/7/2015					1/14/15		
		2015-1	1///2015	Parker, J.P.	1///2015	6	Produce any documents showing that the people receiving the jewelry store purchases are reporting these gifts as income for tax purposes. In Illinois, when an employer give "gifts" of value to employees that is considered income. Gift certificates and purchases from a jewelry			1/14/15		
							store are taxable income. Produce the documentation showing that the recipients of these Noral Diamond Jewelers "awards" had this income reported along with their salaries for the pay period in which those "awards" were received.					
	Parker, J.P.	2015-2	1/7/2015	Parker, J.P.	1/7/2015	4	Copies of all election paperwork that Mary Weimar attempted to file for the OPPL election being held on 4/7/15.			1/13/15		
	Parker, J.P.	2015-2	1/7/2015	Parker, J.P. Parker, J.P.	1/7/2015	4	All emails that Mary Weimar, Bridget Bittman, and Robin Wagner have sent or received or caused to be sent or received regarding			1/13/15		
		2015-2	1/1/2015	Рагкег, Ј.Р.	1///2015	4	candidates running for the Board of Trustees or the April 2015 election. This includes ALL email addresses that Mary, Bridget, and Robin			1/13/13		
							use, including ones they use to try to evade FOIA production. This includes but is not limited to their OPPL email addresses and addresses such as WeimarOPPL@yahoo.com and BBittman@BelleBotanicals.com when they try to hide things from FOIA production by using					
							these alternate email addresses to do library business. Include all BCC lines and all attachments with the emails.					
		2015-2	1/7/2015	Parker, J.P.	1/7/2015	4	List of candidates running in the April 2015 election for OPPL board seats.			1/13/15		
		2015-2	1/7/2015	Parker, J.P. Parker, J.P.	1/7/2015	4	Any documents pertaining to the resignation of Dan Drew from the Board or notice that Dan Drew will stop attending board meetings.			1/13/15		
	Kleinman, Dan	2015-2	1/12/2015	Kleinman, Dan	1/12/2015	11	All correspondence and voice recordings (including BBC lines and attachments) between Bittman and media from October 2014 to the			1/15/15		
	Kieiiiiiaii, Daii	2013-3	1/12/2013	Kielilliali, Dali	1/12/2013	11	present.			1/13/13		
		2015-3	1/12/2015	Kleinman, Dan	1/12/2015	11	All correspondence and voice recordings (including BBC lines and attachments) between Weimar and media from October 2014 to the			1/15/15		
		2015-3	1/12/2015	Kleinman, Dan	1/12/2015	11	All correspondence and voice recordings (including BBC lines and attachments) between Wagner and media from October 2014 to the	-		1/15/15		
		2015-5	1/12/2013	Kiciiiiiaii, Daii	1/12/2013	- 11	or spondence and voice recordings (including BBC lines and attachments) between wagner and include non-october 2014 to the present.			1/13/13		
		2015-3	1/12/2015	Kleinman, Dan	1/12/2015	11	All correspondence and voice recordings (including BBC lines and attachments) between anyone else and media from October 2014 to the			1/15/15		
		2013 3	1/12/2013	Richinan, Dan	1/12/2013		The correspondence and voice recordings (including BBC lines and diadements) between anyone case and needs not become 2014 to the			1/15/15		
		2015-3	1/12/2015	Kleinman, Dan	1/12/2015	11	A copy of the videotape of Bridget Bittman training librarians on 17 December 2013.			1/15/15		
		2015-3	1/12/2015	Kleinman, Dan	1/12/2015	11	Copies of any notes taken by anyone related to OPPL during the training by Bridget Bittman of librarians 17 December 2013.			1/15/15		
		2015-3	1/12/2015	Kleinman, Dan	1/12/2015	11	Copies of any orders/suggestions/hints/correspondence/anything by anyone, including Deborah Caldwell-Stone of the American Library			1/15/15		
			1,12,2010		1,12,2010		Assoication, whether or not using a personal email address, to destroy any notes or recordings taken by anyone who attended the training by			-, -0, -0		
							Bridget Bittman of librarians on 17 December 2013. Any and all responses thereto and subsequent response to each other.					
		2015-3	1/12/2015	Kleinman, Dan	1/12/2015	11	All correspondence and voice recordings (including BBC lines and attachments) between Bittman and ALA members or ILA members			1/15/15		
				,		1	from October 2014 to the present.					
		2015-3	1/12/2015	Kleinman, Dan	1/12/2015	11	All correspondence and voice recordings (including BBC lines and attachments) between Weimar and ALA members or ILA members			1/15/15		
				,		1	from October 2014 to the present.					
		2015-3	1/12/2015	Kleinman, Dan	1/12/2015	11	All correspondence and voice recordings (including BBC lines and attachments) between Wagner and ALA members or ILA members			1/15/15		
							from October 2014 to the present.					
		2015-3	1/12/2015	Kleinman, Dan	1/12/2015	11	All correspondence and voice recordings (including BBC lines and attachments) between anyone else and ALA members or ILA members			1/15/15		
							from October 2014 to the present.					
	Parker, J.P.	2015-4	1/12/2015	Parker, J.P.	1/12/2015	5	Copies of the board packet produced to board member in advance of the 1/8/15 personnel committee meeting.			1/16/15		
		2015-4	1/12/2015	Parker, J.P.	1/12/2015	5	Copy of the video by subcontractor "Mark" at the 1/8/15 personnel committee meeting (this is the heavy-set man with the backwards facin			1/16/15		
							hat who operated the video camera in the meeting instead of an OPPL staffer). Produce the video electronically in MP4 or MOV format.					
		2015-4	1/12/2015	Parker, J.P.	1/12/2015	5	Copy of the documents reviewed by the Board at the meeting. This includes but is not limited to a document that Beth Gierach apparently			1/16/15		
							created or revised related to a metric for evaluating the performance of the OPPL Director. During the meeting, the Board can clearly be					
							heard talking about a previous document for evaluating the director that Nancy Healy found deficient, and then this newer version that Bet					
							Gierach created. The board stated that a third version would be made with the changes from the 1/8/15 meeting as well. Produce copies of					
							all of these documents.					

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Recurrent						# of		Extension	Extension	Response	Response	Response
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	_	2015-4	1/12/2015	Parker, J.P.	1/12/2015	5	Produce the browser histories for computers used by Mary Weimar, Robin Wagner, Kelly Cuci, Bridget Bittman, Bridget Bittman's			1/16/15		
							assistant, and the Virtual Services Manager current to the date of response for this FOIA request.					
		2015-4	1/12/2015	Parker, J.P.	1/12/2015	5	Produce the voicemails for Mary Weimar, Robin Wagner, Kelly Cuci, Bridget Bittman, Bridget Bittman's assistant, and the Virtual			1/16/15		
							Services manager (I don't know his name), current to the date of response of this FOIA request.					
	Sterk, Mark	2015-5	1/12/2015	Sterk, Mark	1/13/2015	1	I request a copy of the library's employee handbook/employee manual as well as job descriptions for its employees. I certify that this			1/15/15		
	Kleinman, Dan	2015-6	1/14/2015	Kleinman, Dan	1/14/2015	3	request is not for a commercial purpose. My firm is conducting a survey of personnel manuals and job descriptions of local libraries. For the library's Facebook page, produce the page showing the user information and the accounts that are enabled as administrators or			1/19/15		
	Kieinman, Dan	2015-0	1/14/2015	Kieinman, Dan	1/14/2015	3	moderators. This will show the accounts that run the OPPL Facebook page and identify the people who are the administrators or			1/19/13		
							moderators for the page. This is under the "Settings" tab on Facebook. There should be no reason to redact anything, and this could be					l i
							completed in minutes.					
		2015-6	1/14/2015	Kleinman, Dan	1/14/2015	3	The OPPL has made statements to the media that it has spent \$100,000 hiring more staff to handle FOIA production. Produce douments			1/19/15		
			-, - ,				that would show whether or not this is true, including the hiring paperwork for any staff included in that \$100,000 number or any staff that			-, -, , -,		l i
							were hired in 2013 or 2014 with their main purpose being to handle FOIA production. Also include an accounting of all costs incurred by					
							the OPPL for FOIA production in the years 2013 and 2014.					
		2015-6	1/14/2015	Kleinman, Dan	1/14/2015	3	Please produce the list of banned users on Facebook as of today (or, for your convenience, the day you acces the page, likely within the			1/19/15		
							next few days, and make no changes to it before responding); meaning, the page on Facebook that displays the banned users for the					
							library's Facebook page so that I can see the names of the people who have been banned from Facebook by the OPPL. This has been					
							produced in the past (and I was on the list) but with the passage of time new names may have been banned or unbanned so the page could					
							be different than produced in the past and I want to see the page now. There should be no reason to redact anything, and this could be					
		****					completed in minutes.					
	Parker, J.P.	2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	The board packet given to board members in advance of the January 2015 board meeting.			1/26/15		
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	All emails, letters, and other correspondence involved with the \$6,900 donation that Mary Weimar received from an atheist group,			1/26/15		
							including a copy of the check she received. Produce all documents related to this donation, including but not limited to details from					
							GoFundMe on who made the donation and who were the individual contributors who provided the smaller donations that were summed into the \$6,900 check.					
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	Produce all correspondence (including but not limited to emails) where Board Members and/or OPPL management discuss raising money			1/26/15		
		2013-7	1/20/2013	raikei, J.r.	1/20/2013	12	(or accepting money) from people who made postings on the Internet about wanting to rape or murder Megan Fox and her family. The			1/20/13		
							GoFundhe account used to raise the \$6,900 Mary Weimar accepted is run by people who made physical threats of violence against Megan					
							Fox. I am looking for correspondence where the OPPL Board or staff discussed the wisdom or propriety of accepting money from such a					
							group or communicated in any way with members of the group who made such threats against Megan Fox and her family.					
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	Produce the browser histories for computers used by Bridget Bittman, Mary Weimar, Robin Wagner, and Scott Remmenga. I am looking			1/26/15		
							to see if they have been going onto the GoFundMe site and participating in the fundraising with the group that targeted Megan Fox for					
							harassment and death and rape threats. These appear to be the same people involved in the "SuperInternetBestFriendsoftheLibrary" and					
							"F*** Alex Jones" Facebook groups that attack and make threats against Megan Fox.					
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	Produce all documents related to the "Trustee Workshop" that Mary Weimar mentioned was happening in Oak Brook in February.			1/26/15		
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	Produce all documents related to Robin Wagner's search for expensive furniture that the Library is looking to purchase soon.			1/26/15		
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	Produce the receipts for all food and beverage purchases and all conference/training attendance and travel for the months of December			1/26/15		
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	2014 and January 2015. While the Board was in executive session on 1/19/15, a strange man had a weird conversation with Bridget Bittman inside room 104. The			1/26/15		
		2013-7	1/20/2013	raikei, J.F.	1/20/2013	12	man walked over to Bittman and gave her a document to give to the board. This is recorded on video. Dana Pryor was seated on chair			1/20/13		
							over from Bittman at the time. The man is in the picture attached. Cathy Lebert knows who this man is because she spoke to him before					
							the meeting started and appeared to know his name. Produce the document that the man gave to Bridget Bittman on 1/19/15 and any other					
							documents that this man has previously given or sent to the OPPL and any other documents that would identify this man.					
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	The video filmed by Mark (the heavy-set videographer in the backwards facing cap) for the 1/19/15 meeting in MP4 or MOV format and			1/26/15		
							the invoices, receipts, and correspondence involved with hiring him for the 1/19/15 board meeting (including but not limited to records of					
						1	payment and the correspondence used to setup his appearance). Also include the records of payment and correspondence involved with his					
						1	1/8/15 board meeting filming as well.					
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	At one point early in the meeting Mary Weimar talked about the Mayor of Orland asking the library to come out against something. She			1/26/15		
						1	mumbled and it sounded like she said "Bowling". It doesn't make sense that the Mayor would want the library to come out against					
						1	bowling. But Mary said the Mayor sent something asking the library to be against something else. Produce the correspondence involved					
		2015.5	1/20/2015		1/20/2015	 	with whatever Mary Weimar was mumbling about in this instance.			1/25/15		
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	Produce all documents related to the OPPL staff and board members attending events at the ALA conference in January 2015 in Chicago.	ı		1/26/15		
						1	This includes but is not limited to invitations, emails, and all other correspondence related to this event and any lists of OPPL staff or board attending the ALA events.	I	1	l		

							ORLAND PARK PUBLIC LIBRARY FOIA LOG					
									Additional		Supplemental	Supplement
Recurrent						# of		Extension		Response	Response	Response
Requestor	Name of Requestor	Number	Date of Request	Name of Requestor	Date of Receipt	Components	Requested Information	Date	Date	Date	Date	Date
		2015-7	1/20/2015	Parker, J.P.	1/20/2015	12	Produce the records for all purchases made for the library's collection in December 2014, including all books and DVDs purchased, showing the titles and what the OPPL paid for each one.			1/26/15		
	Parker, J.P.	2015-8	1/28/2015	Parker, J.P.	1/29/2015	3	The notes that Mary Weimar took while on the phone with Hermant Mehta or any other repressive of "The Friendly Atheist" group that wa affiliated with the GoFundMe page referenced above. On information and belief, Weimar took notes while on the phone with Mehta. It seems to be her habit to write on yellow legal pads, though she may have taken notes on her day planner or desk calendar or on some other piece of paper while she was on the phone at her desk. Please produce all notes she took while speaking with Mehta and all notes she took after the phone call ended. Because it is common practice to write things down while speaking to someone especially someone with an unusual name like Hemant Mehta I believe that Weimar took notes while speaking with him and those notes must be produced.			1/29/15		
		2015-8	1/28/2015	Parker, J.P.	1/29/2015	3	Produce all notes that Weimar took while meeting with Hemant Mehta or other representatives of "The Friendly Atheist" group and all notes she took after meeting with this group. Again, Weimar is in the habit of using yellow legal pads but also appears to write in her day planner and on her desk calendar. On information and belief, after speaking with someone who promised to give the OPPL \$6,900 because the group expresses to hate Megan Fox and Christians, it's not credible that Mary Weimar did not write anything down related to this.			1/29/15		
		2015-8	1/28/2015	Parker, J.P.	1/29/2015	3	Produce all notes that Kelly Cuci took regarding Hemant Mehta and the donation from "The Friendly Atheist" group. As part of the OPPL' outreach department, it seems likely that Cuci was informed of this donation. Cuci must have taken notes on it. Check her yellow legal pads, notebooks, day planner, and desk calendar for any references to this donation, to Hemant Mehta, to the Friendly Atheist group, or to anything else related to the OPPL receiving this donation from people who express to hate Megan Fox and want to harm her and her family.			1/29/15		
	Parker, J.P.	2015-9	2/4/2015	Parker, J.P.	2/4/2015	6	The ALA produced a document during its 2015 midwinter meeting stating that it provided support and assistance to the OPPL. Produce al documents involved in this "support and assistance". This would include but is not limited to correspondence between the ALA and the OPPL where the ALA provided "support and assistance" and any documents, guides, memos, or other such writings where the ALA provided advice, directions, or other counsel to the OPPL. Since the ALA is stating in writing that it provided such support and assistance, there must be documents involved in this. It's not credible that this only happened over the telephone, and even so there should be handwritten notes taken during those calls that Mary Weimar, Bridget Bittman, or Robin Wagner would either have or have access to. Also, any documents in the possession of the ALA involving support and assistance provided to the OPPL are FOIA-able and the OPPL has a responsibility to obtain these. If documents were produced by the ALA on behalf of the OPPL or for the direct benefit of the OPPL, then those documents must be produced responsive to this FOIA request.			2/10/15		
		2015-9	2/4/2015	Parker, J.P.	2/4/2015	6	All video and photos taken during the OPPL award reception held on or about 1/31/15 at the midwinter ALA conference. I believe this happened at the Palmer House Hilton from 530 to 7 pm. Hotel staff have informed me that this event was videoed and that photos were taken during the event. Produce these photos and video, including all photos and video in possession of the ALA regarding this event.			2/10/15		
		2015-9	2/4/2015	Parker, J.P.	2/4/2015	6	Produce copies of any certificates or documents received from the ALA regarding this award.		<u> </u>	2/10/15		
		2015-9	2/4/2015	Parker, J.P.	2/4/2015	6	Produce all correspondence received related to this award, including notes of congratulations or comments regarding the award. What I am looking for here is any emails, texts, or other messages of support or compliment received in advance of this ward or after receiving the award, including any guest book or other type of card or other congratulatory mechanism at the reception (I am wondering if the ALA provided a book or card for people to sign congratulating you on keeping access to child porn open at the OPPL).			2/10/15		
		2015-9	2/4/2015	Parker, J.P.	2/4/2015	6	The attendees list for the reception where the award was presented. Since this reception was to benefit the OPPL, if the ALA has this attendees' list in its possession you must obtain this from them. I want a list of the people who attended this reception.			2/10/15		
		2015-9	2/4/2015	Parker, J.P.	2/4/2015	6	All expenses related to OPPL staff or board members attending the 1/31/15 award reception and/or the midwinter ALA conference, including but not limited to conference attendance fees, meals, travel reimbursements, etc. Also produce all handwritten notes taken during the conference by OPPL attendees.	<u> </u>		2/10/15		
	Parker, J.P.	2015-10	2/18/2015	Parker, J.P.	2/19/2015	2	All order forms, bills, and reimbursement slips for any bakery purchases for a 2015 "Paczki Day". In years past, the OPPL has wasted larg amount of taxpayer money buying extravagant "paczki" donuts for staff (but not the public) on "Paczki Day" (Mardi Gras). Did you do the this year too? Please produce all records including but not limited to an itemized list of the baked goods ordered, their costs, and any other documents related to such purchases this year.	at		2/19/15		
		2015-10	2/18/2015	Parker, J.P.	2/19/2015	2	All documents related to canceling the 2/16/15 board meeting. This should include but is not limited to emails sent or received by board members related to the cancellation and any board packets or other documents that went out to board members before the cancellation or informing them of the cancellation.			2/19/15		

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Recurrent						# of		Extension	Extension	Response	Response	Response
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	Parker, J.P.	2015-11	2/19/2015	Parker, J.P.	2/19/2015	1	All documents related to the event where \$110.50 worth of "paczki" jelly donuts from the expensive Orland Park Bakery was served on or about 2/17/15. What event was this? Who were the people who ate these paczki? Was this event open to the general public? I seek documents that would answer these three questions. This would include but is not limited to an event sheet for the event, an event setup sheet for the event, a posting made about the event emails about the event and planning the event, an attendance sheet of who participated in the event, etc. This is a lot of taxpayer money to spend on baked good for "refreshments" without Mary Weimar noting on the receipt for the spending what sort of event these were "refreshments" for. See attached: documentation that \$110.50 was spent on "paczki" but no detail of what event this was "refreshments" for.			2/19/15		
	Parker, J.P.	2015-12	2/20/2015	Parker, J.P.	2/20/2015	6	Or or about 2/13/15, the OPPL's Facebook page had a video posted featuring Bridget Bittman talking about Batman. I will refer to this as the "Bittman-Batman Video". It is 5:31 in length and has jungle music playing as Bittman speaks about Batman. Please produce all raw footage filmed for this video and any other videos filmed in the OPPL from January 1, 2015 to the present. You do not need to produce videos from board meetings, as I have those already. What I am looking for is all of the video footage that was filmed featuring Bittman o other library staff, volunteers, or patrons that was not footage during the board meetings. On information and belief, if a 5:31 long video was created then there had to be other footage filmed that did not make it into that video. Produce all this footage and any other footage that was filmed in the OPPL (not including board meeting footage) in the year 2015 to date.			2/24/15		
		2015-12	2/20/2015	Parker, J.P.	2/20/2015	6	Produce all correspondence, payment records, invoices, or other documents pertaining to a group or company called "Orland's Finest". On information and belief, it appears that a group called "Orland's Finest" assisted with the Bittman video in item (1) above. Also produce all internal documents related to planning, creating, producing, and posting the "Bittman-Batman Video" and any other similar videos that ma have been filmed and have not yet been posted. Produce all documents that identify the person who did the filming of the videos.			2/24/15		
		2015-12	2/20/2015	Parker, J.P.	2/20/2015	6	Produce the Facebook administers page for the OPPL Facebook page as it exists today, 2/20/15. This is the page that shows the identities of the people who have permission to operate the OPPL Facebook page. It is found in the Settings section of Facebook for the OPPL's account.			2/24/15		
		2015-12	2/20/2015	Parker, J.P.	2/20/2015	6	Produce the documents for the posting of the Bittman video as described in item (1) of this FOIA request for all platforms on which it was posted. For example, if it was posted to YouTube, produce the settings page that shows where it was posted, who posted it, what tag words were used in the posting, etc. Produce the same document for the Facebook posting and any other postings where the video was uploaded or linked by the OPPL.			2/24/15		
		2015-12	2/20/2015	Parker, J.P.	2/20/2015	6	Produce all correspondence with the news media in February 2015 to date.			2/24/15		
			2/20/2015	Parker, J.P.	2/20/2015	6	Regarding the paczki purchase of \$110.50 that was made by Mary Weimar on 2/17/15 and listed only as "refreshments", the document you produced with Weimar's signature stated the expensive jelly donuts were eaten by "staff, volunteers, and patrons". Produce the record of which staff members were working in the library on 2/17/15 who could have eaten these expensive donuts. Also produce the list of volunteers who were working on 2/17/15 and who also possibly ate these expensive jelly donuts. Produce documents pertaining to what event, activity, or purpose the "volunteers" were involved with on 2/17/15. I presume that if volunteers were volunteering that there would be some kind of event or activity that they were volunteering for and that there would be documents about what this event or activity was, who attended it, how much it cost, etc. I assume these volunteers were not just volunteering to eat expensive donuts.			2/24/15		
	Parker, J.P.	2015-13	3/8/2015	Parker, J.P.	3/9/2015	5	All video filmed in the OPPL in February and March 2015, including all raw footage for the video if any videos were later edited down to "final version". On information and belief and according to past statements made by the OPPL in response to FOIA requests, the OPPL habeen destroying video footage paid for with taxpayer funds after it hires a videographer to film in the library; the videographer appears to be instructed by the OPPL to then destroy all the footage so that it can't be FOIA-ed. I was told that videos have been filmed in the OPPL in the last two weeks at various events and would like all of that raw footage please before it is destroyed.			3/16/15		
		2015-13	3/8/2015	Parker, J.P.	3/9/2015	5	All correspondence involving Bridget Bittman and meeting room setups and signups for 2015. On information and belief, Bittman is in charge of booking meeting room space at the OPPL. In past FOIA production, the OPPL produced voicemails left for Bittman in which OPPL patrons were angry with her for bungling their meeting signups. I am following up on this issue and looking for correspondence between the public and Bittman regarding meeting room booking or between Bittman and other OPPL employees regarding meeting rooms. Please also check Bittman's assistant for any correspondence that she would be involved in regarding meeting room booking.			3/16/15		
		2015-13	3/8/2015	Parker, J.P.	3/9/2015	5	Produce all correspondence that Bittman has engaged in with the news media in February and March 2015. This would involve but is not limited to the South Town Star, the Chicago Tribune, the Orland Park Prairie, the Orland Park Patch, and other such publications. Also include any essays, articles, or letters that Bittman has written or caused to be written in 2015 for publication or distribution to the public, such as would appear in a newspaper or other such publication or that would be sent out as a mass-mailing.			3/16/15		
		2015-13	3/8/2015	Parker, J.P.	3/9/2015	5	Produce all travel expenses, reimbursements, and conference training materials and notes taken by Bittman at conferences and meetings in 2015.			3/16/15		
		2015-13	3/8/2015	Parker, J.P.	3/9/2015	5	Produce any records related to the OPPL purchasing donuts or other treats as a "thank you" to Village of Orland Park employees for plowing the parking lot or for any other reason in 2015. In years past, the OPPL has used taxpayer funds to buy sweet treats for the public employees of the Village in what appears to be a violation of city employees accepting such gifts for performing assigned tasks as public employees. I want to see if you are doing this still or have done this in 2015.			3/16/15		

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						" .		.	Additional	_	Supplemental	Supplement
Recurrent Requestor	Name of Requestor	Number	Date of Request	Name of Requestor	Date of Receipt	# of Components	Requested Information	Extension Date	Extension Date	Response Date	Response Date	Response Date
Requestor	Parker, J.P.	2015-14	3/9/2015	Parker, J.P.	3/9/2015	1	On the OPPL Facebook page, there is a video posted of an event with author Mary Pat Kelly. Please add to the original FOIA request all	Date	Date	3/16/15	Date	Date
	i aikci, J.i .	2013-14	3/ // 2013	I dikei, J.I .	3/ // 2013	1	the video from Mary Pat Kelly's appearance. I want to make sure you don't destroy the raw footage for this as it is not credible that the tiny			3/10/13		
							clip that is posted to Facebook is the only footage from this event. Also include all photos from the event.					
RR	DuJan, Kevin	2015-15	3/12/2015	DuJan, Kevin	3/12/2015	3	Please produce all unedited, raw footage from Jason Broadhurst's appearance at the OPPL. You must obtain this footage from any third			3/16/15		
							party that filmed it, particularly if the OPPL paid to have the footage filmed.					
		2015-15	3/12/2015	DuJan, Kevin	3/12/2015	3	If you claim the footage was destroyed, please produce your records of asking the state of Illinois if you could have permission to destroy			3/16/15		
		2015.15	2/12/2015	D. T. T	2/12/2015		these records.			2/15/15		
	Parker, J.P.	2015-15 2015-16	3/12/2015 3/16/2015	DuJan, Kevin Parker, J.P.	3/12/2015 3/17/2015	3	Produce all photos of Jason Broadhurts taken at this event. All video recorded during the March 2015 OPPL board meeting and any other video recorded on 3/16/15. I am looking for raw footage.			3/16/15 3/19/15		
	Parker, J.P.	2015-16	3/10/2013	Parker, J.P.	3/17/2015	3	Not edited. What I believe the OPPL has been doing is recording lots of footage and deleting and destroying footage that would embarrass			3/19/13		
							the OPPL. Produce all footage recorded and make it MP4 or MOV format.					
		2015-16	3/16/2015	Parker, J.P.	3/17/2015	3	Produce all paperwork filed by the OPPL in March for the destruction of public documents by the OPPL. This is whatever paperwork you			3/19/15		
				,			are required to file before deleting and destroying things. Do you follow this procedure properly before deleting video?					
		2015-16	3/16/2015	Parker, J.P.	3/17/2015	3	All incident reports and/or written statements or documents describing incidents that happened in the OPPL in Feb and March 2015.			3/19/15		
	Zumbach, Lauren	2015-17	3/17/2015	Zumbach, Lauren	3/17/2015	1	A copy of the settlement agreement and release between Megan Fox, Kevin DuJan and the Orland Park Public Library voted on at the			3/23/15		
							March 16, 2015 library board meeting.					
	Mulvey, John	2015-18	3/19/2015	Mulvey, John	3/20/2015	2	Any and all lawsuits filed against the Orland Park Public Library within the past three years by Megan Fox.			3/20/15		
o.	E 14	2015-18	3/19/2015 3/23/2015	Mulvey, John	3/20/2015 3/23/2015	2	Any and all lawsuits filed against the Orland Park Public Library within the past three years by Kevin DuJan.			3/20/15 3/23/15		
	Fox, Megan	2015-19	3/23/2015 4/1/2015	Fox, Megan Fox, Megan	3/23/2015 4/1/2015	1 10	A copy of the Library Board packet will be produced no later than the Friday after each regular Board meeting. Messages received through the messages function on the Library's Facebook account through the last day of the prior month. If the Library			3/23/15 4/7/15		
•	Fox, Megan	2015-20	4/1/2015	rox, Megan	4/1/2015	10	bans any persons from sending messages to the Library's Facebook account, the Library also will provide a current list of banned persons			4/ //15		
							each month.					
		2015-20	4/1/2015	Fox, Megan	4/1/2015	10	Copies of records showing expenditures for food or beverages that have been approved for payment through the last day of the prior month.			4/7/15		
			., .,	,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,							
		2015-20	4/1/2015	Fox, Megan	4/1/2015	10	Notes written by Library Board members or Library staff during the prior month's regular Board meeting.			4/7/15		
		2015-20	4/1/2015	Fox, Megan	4/1/2015	10	A copy of the report generated by the Library each month that shows which Library Board members or Library staff attended continuing			4/7/15		
							education seminars or other continuing education events through the last day of the prior month.					
		2015-20	4/1/2015	Fox, Megan	4/1/2015	10	Complaints or compliments submitted to the Library through the comment function on the Library's webpage, comment cards or emails			4/7/15		
							addressed to askoppl@orlandparklibrary.org and records of responses to those complaints and compliments through the last day of the prior month.					
		2015-20	4/1/2015	Fox, Megan	4/1/2015	10	Incident reports prepared by Library staff through the last day of the prior month.			4/7/15		
		2015-20	4/1/2015	Fox, Megan	4/1/2015	10	Records of communications between the Illinois Library Association or the American Library Association and any Library Board members			4/7/15		
		2010 20	1,1,2013	1 0A, 1110guii	1,1,2015	10	the Library's Director, or the Library's Public Information Officer that were received or sent through the last day of the prior month and that	t		., ,, 15		
							relate to any of the following subjects: 1) internet filtering, 2) pornography, 3) Megan Fox or 4) Kevin DuJan. As to this set of records, the					
							Library may object that production of the identified records is unduly burdensome. If the Library make that objection, it will timely					
							produce the records it asserts are not subject to the objection, explain the basis for the objection in writing and offer to confer with the					
							Requester to determine how the request can be modified in a manner that would render it not unduly burdensome. If the Library					
							determines that a records responsive to this category of records is a bulk mailing and that multiple copies of the same record exist, it will					
							produce one copy of the record and notify the Requester in writing that it has identified the record as a bulk mailing.					
		2015-20	4/1/2015	Fox, Megan	4/1/2015	10	Legal invoices submitted by the law firm of Klein Thorpe and Jenkins, Ltd. or any successor counsel retained by the Library to provide			4/7/15		
		2013-20	4/1/2013	rox, wiegan	4/1/2013	10	general legal advice that are approved for payment through the last day of the prior month. Legal invoices related to matters involving real			4///13		
							estate tax appeals or matters covered by an insurance policy are not subject to disclosure pursuant to this paragraph, provided that the					
							Library provides a cover sheet showing the total amount paid for those matters in the prior month.					
		2015-20	4/1/2015	Fox, Megan	4/1/2015	10	The cover sheet related to invoices submitted by Jackson Lewis, P.C. through the last day of the prior month.			4/7/15		
		2015-20	4/1/2015	Fox, Megan	4/1/2015	10	Video recordings of meetings of the Library Board or committees of the Library Board in the prior month, provided that the Library has the	:		4/7/15		
							option of producing the video recordings by means of a commercially available on-line file sharing service (for example, Dropbox or					
							Google Drive) of its choice or by providing a copy of the recording on a flash drive. Nothing in this Agreement requires the Library to					
, ,	E 25	2015.21	4/16/2017	E 11	4/16/2017	10	continue to prepare audio or video recordings of Library Board or Library Board committee meetings.		*****	1.5		
•	Fox, Megan	2015-21	4/16/2015	Fox, Megan	4/16/2015	10	On 4/16/15 at around 3:20pm CST, the OPPL's Facebook page posted a video of Bridget Bittman interviewing OPPL patrons in the lobby		Withd	rawn by Req	uestor	
							and posting hearts to the wall. Please produce all raw footage from this video shoot and all footage not used in the video itself. On information and belief, not all of the footage filmed for this video made it into the video itself. All video you film for these productions is					
							public record and must be produced in MP4 or MOV format.					

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Recurrent		ļ				# of	D		Extension	Response	Response	Response
Requestor	Name of Requestor	Number 2015-21	Date of Request 4/16/2015	Name of Requestor Fox, Megan	Date of Receipt 4/16/2015	Components	^	Date	Date	Date lrawn by Req	Date	Date
		2015-21	4/16/2015	Fox, Megan	4/16/2015	10	Please note the colored hearts that have been posted to the OPPL Facebook page, as seen in the video referenced in #1. Produce all photos you have of these colored hearts and copies of all of the hearts. We want every single heart that is completed, whether it is posted to the		Withd	irawn by Req	uestor	
							wall or not. This includes any hearts that were completed by patrons that the library removed from the wall or elected to discard for any					
							reason. These hearts are all public record and expressions of patrons opinions, so censoring hearts the OPPL does not like would be a					
							destruction of a public record.					
		2015-21	4/16/2015	Fox, Megan	4/16/2015	10	Produce records of all Chamber of Commerce events, presentations, or meetings that Bridget Bittman has attended since October 2013 to		Withd	lrawn by Req	uestor	
							the present. This includes agendas for those meetings, emails regarding her attendance at the meetings, her reimbursements for attending the meetings, presentations she gave at the meetings, and documentation she attended the meetings.					
		2015-21	4/16/2015	Fox, Megan	4/16/2015	10	Produce Bridget Bittman's appointment calendar and daily planner for 2015 as they exist today. This would be her desktop calendar or her		Withd	lrawn by Req	uestor	
		2010 21	1/10/2015	1000, 1110gaii	1, 10, 2013	10	electronic calendar and also the daily planner that she can clearly be seen writing in during board meeting videos. This calendar would		***************************************	na m oy reeq	debtor	
							show the events and meetings she is scheduled to attend and speak at for the rest of 2015.					
		2015-21	4/16/2015	Fox, Megan	4/16/2015	10	Produce all emails or other correspondence and paperwork involved in setting up a dinner or other event to "honor" Dan Drew and Beth		Withd	lrawn by Req	uestor	
							Geirach. In the past, the OPPL has improperly used taxpayer funds to take the board out to dinner or buy 7 lbs of hot Italian beef to treat					
							board members to meals with the excuse of someone leaving the board when no public benefit is gained by such dinners and food extravaganzas. We are curious if you intend to waste public funds again for events honoring Dan Drew and Beth Geirach, particularly since					
							Dan Drew rarely showed up for board meetings.					
		2015-21	4/16/2015	Fox, Megan	4/16/2015	10	Produce all materials related to changing the FOIA policies and practices, as referenced in the April board meeting agenda. These would		Withd	lrawn by Req	uestor	
							be documents that show what changes you are making to FOIA procedures and what prompted those changes.					
		2015-21	4/16/2015	Fox, Megan	4/16/2015	10	Produce documents that show what marketing meetings, training events, conferences, or other meetings or events Bridget Bittman attended		Withd	lrawn by Req	uestor	
							as a representative of the Orland Park Public Library in the years 2013, 2014, and 2015 and what events/meetings/conferences etc. she is					
							scheduled to attend for the remainder of this year. Be sure to include any presentations she has given or will be giving as a featured speake in any form. We imagine these documents would be something like the page of each board packet that lists what Bittman attended or					
							presented at that particular month, under the Public Information heading (or whatever you called it).					
							[
		2015-21	4/16/2015	Fox, Megan	4/16/2015	10	Produce the records of Bittman using sick time, paid vacation time, or taking days off in the years 2013, 2014, and 2015 to date and any		Withd	lrawn by Req	uestor	
		2015-21	4/16/2015	F M	4/16/2015	10	documents related to her requesting vacation time or time off for future dates.		337:41- 4	lrawn by Req		
		2015-21	4/10/2015	Fox, Megan	4/16/2015	10	Produce all invoices for videography, video editing, photography, and other video services for the year 2015 and all raw footage and photographs shot during those video and photo shoots.		Withd	irawn by Keq	uestor	
		2015-21	4/16/2015	Fox, Megan	4/16/2015	10	Produce all grant applications, letters of inquiry, letters of interest, etc. submitted by the OPPL in pursuit of grants in the year 2015.		Withd	lrawn by Req	uestor	
S	Fox, Megan	2015-22	4/17/2015	Fox, Megan	4/17/2015	3	Records of all meeting rooms booked in 2014 and 2015. This would include but is not limited to who booked the room, what they were		Withd	lrawn by Req	uestor	
							charged to book the room (if anything), records of payment for booking the room, schedules showing the reservations for the rooms, email					
			=			_	or other correspondence involved in booking the rooms(include the BCC and CC lines and attachments in correspondence), etc.					
		2015-22	4/17/2015	Fox, Megan	4/17/2015	3	Any complaints made regarding room bookings in 2014 and 2015. Remember to show BCC and CC lines and include attachments if these are emails.		Withd	lrawn by Req	uestor	
		2015-22	4/17/2015	Fox, Megan	4/17/2015	3	Any correspondence involving people being denied room bookings in 2014 or 2015. Again, show BCC lines and CCs and include		Withd	lrawn by Req	uestor	
			,, ,,, = , , ,	,			attachments.					
S	Fox, Megan	2015-23	4/17/2015	Fox, Megan	4/17/2015	2	On 4/16/15 at around 3:20pm CST, the OPPL's Facebook page posted a video of Bridget Bittman interviewing OPPL patrons in the lobby			4/22/15	5/13/15	
							and posting hearts to the wall. Please produce all raw footage from this video shoot and all footage not used in the video itself. On					
							information and belief, not all of the footage filmed for this video made it into the video itself. All video you film for these productions is					
		2015-23	4/17/2015	Fox, Megan	4/17/2015	2	public record and must be produced in MP4 or MOV format. Please note the colored hearts that have been posted to the OPPL Facebook page, as seen in the video referenced in #1. Produce all photos			4/22/15	5/13/15	-
		2013-23	4/1//2013	rox, megan	4/17/2013		you have of these colored hearts and copies of all of the hearts. We want every single heart that is completed, whether it is posted to the			4/22/13	3/13/13	
							wall or not. This includes any hearts that were completed by patrons that the library removed from the wall or elected to discard for any					
							reason. These hearts are all public record and expressions of patrons opinions, so censoring hearts the OPPL does not like would be a					
							destruction of a public record.					
	Fox, Megan	2015-24	4/20/2015	Fox, Megan	4/20/2015	2	Book & DVD Purchases in 2015: produce the purchasing records related to the OPPL buying books and DVD's in the year 2015 to date.			4/22/15	5/13/15	
							We are studying what materials the OPPL is purchasing, how much each material cost the OPPL, and the records for these payments to vendors. On information and belief, you should have documents showing each book that was ordered in the year 2015 and each DVD that					
							was ordered and the price paid for each specific title. These documents would include but are not limited to order forms, purchasing forms,					
							receipts from vendors like Amazon.com, or packing slips from publishers, etc. If you are using taxpayer money to purchase things you say					
							are going into your collection then you must have records of what is being ordered and how much is being spent on each specific title.					

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Recurrent						# of		Extension	Extension	Response	Response	Response
Requestor	Name of Requestor	Number	Date of Request	Name of Requestor	Date of Receipt	Components	Requested Information	Date	Date	Date	Date	Date
,	· · · · · · · · · · · · · · · · · · ·	2015-24	4/20/2015	Fox, Megan	4/20/2015	2	Meeting Room booking records for 2012 to 2015: produce the records related to booking meeting rooms in the OPPL from August 2012 to the present. This would include but is not limited to documents that show which rooms were booked on what days for which groups and what correspondence went into booking those rooms. Hotels have daily event sheets for their meeting rooms and a calendar showing what rooms were booked for which functions; I don't know if you have a similar process but we are looking for documents such as these daily event sheets that hotels use and other correspondence with the library involved in groups booking meeting rooms. Produce all handwritten notes taken related to booking the rooms and all feedback (complaints or compliments) from people attempting to book rooms or who booked meeting rooms. Also produce all records of payment related to any fees paid for these meeting rooms. This request is related to outside groups and library patrons booking meeting rooms and not staff meetings, board meetings, or library programs (such as story time or movie night or crafting or whatever). We are only interested in events that outside groups or patrons (including Friends of the Library) booked and whatever events or meetings were rejected and were not allowed to be booked in the time period specified.			4/22/15	5/13/15	Jun
s	Fox, Megan	2015-25	4/20/2015	Fox, Megan	4/20/2015	1	A copy of the Library Board packet will be produced no later than the Friday after each regular Board meeting.			4/22/15		
	Kraft, John	2015-26	4/24/2015	Kraft, John	4/24/2015	2	Copy of the April 2015 board meeting video.			4/27/15		
		2015-26	4/24/2015	Kraft, John	4/24/2015	2	Copy of Mary Weimar's notes and documents she was reading from when talking .			4/27/15		
	Fox, Megan	2015-27	4/27/2015	Fox, Megan	4/27/2015	2	Bridget Bittman Documents = Please produce documents that show when Bridget Bittman was at work at the OPPL in the years 2014 and & 2015 and what days she was not at work (or plans not to be at work for the rest of the year). This includes but is not limited to her records for taking PTO days, sick days, vacation days, and other time off in the years 2014-2015, documents such as emails or memos where she states she would be taking time off, and her appointment calendar/day planner/desk calendar from 2014 through the end of 2015 that would show her appointments, meetings, trips, and scheduled events for that time period. Also her records for swiping in and out of the building and its various rooms using her key card for the years 2014-2015. Please note that Bittman uses a black Franklin Covey style day planner type notebook during board meetings to take notes and it can be seen in board meeting videos showing her writing down appointments and projects. On information and belief, she also has a desktop calendar and an electronic planning calendar, so be sure to ge all records of her appointments, events, meetings, and appearances for 2014 through the end of 2015 that would account for her whereabouts over that time period.	;	Withd	rawn by Req	uestor	
		2015-27	4/27/2015	Fox, Megan	4/27/2015	2	Patron Banning/Warning Letters = Please produce copies of all letters or emails or other correspondence sent to patrons where said patrons are informed they are banned/warned from using the Internet or engaging in other activities at the OPPL or using OPPL services where the patrons are told they violated OPPL policies in some way (and are thus either banned or warned in some way). Recently, it came to our attention that the Lisle Library District has a policy of issuing such banning letters to patrons who have been arousing themseleves at computers, accessing pornography in the library, or doing other things that violate Lisle Library District's behavior and computer policies. We wonder if the OPPL has been sending out such letters to patrons through the years. Please produce any such "banning letters" or "warning letters" sent to patrons that informed these patrons that they were violating library policies. 2005 to 2015 is the time frame we are studying here.		Withd	rawn by Req	uestor	
	Fox, Megan	2015-28	4/28/2015	Fox, Megan	4/29/2015	2	Bridget Bittman Documents = Please produce all documents that show every day when Bridget Bittman was actually at work at the OPPL inside the OPPL building in the years 2014 and & 2015 and what days she was not working and was instead using PTO time, vacation time, sick time, leave time, etc. or was working but was not inside the OPPL building. This category of documents can be referred in shorthand as "documents that show when Bittman was working, when Bittman was not working and why she was not working, or when Bittman was working off-property and why she was off property". This includes but is not limited to her records for taking PTO days, sick days, vacation days, and other time off in the years 2014-2015, documents such as emails or memos where she stated she would be taking time off, and documentation for when Bittman was off property attending meetings, conferences, and other events representing the OPPL and was considered to be "working" by attending or participating in those events. For purposes of clarity, each calendar day appears to hav three options for Bittman on any given day: (a.) she was working at the OPPL that day, (b.) she was on PTO or vacation or a sick day etc. and was not working, or (c.) she was off-property for at least part of the day attending an event/conference/meeting etc. and was considered to be working that day. So that you understand out purposes in case it helps you locate the documents you need to fulfill this request, we are building a calendar of what days in 2014 and 2015 that Bittman was at work the whole day in the OPPL, the days she was instead on PTO/sick/vacation/etc., and the days when she was not on property for at least part of the day but was doing something like attending an outside meeting or conference or event representing the OPPL that was considered "working, but off-property". The calendar we will create using the data obtained from the documents that you produce will have an entry for every day, noting if Bittman was working that day, was out sick or on			5/1/15	5/15/15	

							ORLAND PARK PUBLIC LIBRARY FOIA LOG					
									Additional		Supplemental	Supplementa
Recurrent						# of		Extension		Response		Response
Requestor	Name of Requestor	Number	Date of Request	Name of Requestor	Date of Receipt	Components	Requested Information	Date	Date	Date	Date	Date
		2015-28	4/28/2015	Fox, Megan	4/29/2015	2	Patron Banning/Warning Letters = Please produce copies of all letters or emails or other correspondence sent to patrons where said patrons are informed they are banned/warned from using the Internet or engaging in other activities at the OPPL or using OPPL services where the patrons are told they violated OPPL policies in some way (and thus either banned or warned in some way). Recently, it came to our attention that the Lisle Library District has a policy of issuing such banning letters to patrons who have been arousing themselves at computers, accessing pornography in the library, or doing other things that violate Lisle Library District's behavior and computer policies. We wonder if the OPPL has been sending out such letters to patrons through the years. Please produce any such "banning letters" or "warning letters" sent to patrons that informed these patrons that they were violating library policies. 2005 to 2015 is the time frame we are studying here.			5/1/15		
S	Fox, Megan	2015-29	5/1/2015	Fox, Megan	5/1/2015	10	Messages received through the messages function on the Library's Facebook account through the last day of the prior month. If the Library bans any persons from sending messages to the Library's Facebook account, the Library also will provide a current list of banned persons each month.			5/6/15		
		2015-29	5/1/2015	Fox, Megan	5/1/2015	10	Copies of records showing expenditures for food or beverages that have been approved for payment through the last day of the prior month			5/6/15		
		2015-29	5/1/2015	Fox, Megan	5/1/2015	10	Notes written by Library Board members or Library staff during the prior month's regular Board meeting.			5/6/15	5/7/15	5/12/15
		2015-29	5/1/2015	Fox, Megan	5/1/2015	10	A copy of the report generated by the Library each month that shows which Library Board members or Library staff attended continuing education seminars or other continuing education events through the last day of the prior month.			5/6/15		
		2015-29	5/1/2015	Fox, Megan	5/1/2015	10	Complaints or compliments submitted to the Library through the comment function on the Library's webpage, comment cards or emails addressed to askoppl@orlandparklibrary.org and records of responses to those complaints and compliments through the last day of the prio month.			5/6/15		
		2015-29	5/1/2015	Fox, Megan	5/1/2015	10	Incident reports prepared by Library staff through the last day of the prior month.			5/6/15		
		2015-29	5/1/2015	Fox, Megan	5/1/2015	10	Records of communications between the Illinois Library Association or the American Library Association and any Library Board members the Library's Director, or the Library's Public Information Officer that were received or sent through the last day of the prior month and that relate to any of the following subjects: 1) internet filtering, 2) pornography, 3) Megan Fox or 4) Kevin DuJan. As to this set of records, the Library may object that production of the identified records is unduly burdensome. If the Library make that objection, it will timely produce the records it asserts are not subject to the objection, explain the basis for the objection in writing and offer to confer with the Requester to determine how the request can be modified in a manner that would render it not unduly burdensome. If the Library determines that a records responsive to this category of records is a bulk mailing and that multiple copies of the same record exist, it will produce one copy of the record and notify the Requester in writing that it has identified the record as a bulk mailing.			5/6/15		