

Preschool Pak

Frequently Asked Questions

What is a Preschool Pak?

- A Preschool Pak is a bag of print and A/V materials on a certain topic. The materials are appropriate for ages 3 to 5. Each Pak also contains a folder with master copies of songs, craft ideas, and coloring pages.
- Preschool Paks are designed to directly benefit your students. The materials are not to be checked out for personal use and all materials should be kept in the classroom.

Who can check out Preschool Paks?

- The Paks are available to preschool teachers that have an Orland Park Teacher Loan Card.
- To learn more about Teacher Loan Cards, please contact the Preschool Services Coordinator.

How long can a Preschool Pak be checked out?

- Paks can be checked out for three (3) weeks. If an extended time is needed please contact the Preschool Services Coordinator for special loan periods.

How do I request Preschool Paks?

- Contact the Preschool Services Coordinator with the topics you're interested in and a date for when you need the Paks. Please allow at least five (5) days for the request to be filled.

Once I've requested a Preschool Pak, how do I get it?

- When the request is completed and checked out to the card holder, they are placed at the Junior Desk in the Youth Services Department. Teachers are asked to pick up their Paks at this desk. They will also return their Paks to this desk.
- Once Paks are ready for pick up, they will only be held for three (3) days. If the teacher does not come to pick up the Pak in that time frame, the materials will be returned to the shelves.

What topics are available?

- There is a listing of the different topics Orland Park Public Library website.
http://www.orlandparklibrary.org/youth_parents.htm

What if the topic I need is not available as a Preschool Pak?

- If you don't see the topic you are looking for, the Preschool Services Coordinator would be glad to make up a custom Pak for you. These custom Paks may take a bit longer to put together, so please be sure to allow adequate time when placing a request for a customized Pak.

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