

**Orland Park Public Library  
14921 Ravinia Avenue  
Orland Park, IL 60462**

**AGENDA  
SPECIAL MEETING OF THE  
PERSONNEL COMMITTEE  
OF THE BOARD OF LIBRARY TRUSTEES  
August 15, 2016  
6:00 P.M.  
Room 104**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. INTRODUCTION OF VISITORS**

**D. PUBLIC COMMENT**

**No more than 30 minutes will be allowed for public comment except with the unanimous consent of the Board.**

**E. NEW BUSINESS**

1. Market Benchmarking & Compensation Structure Development Project impact/adjustments to the budget – For Discussion
2. Salary Adjustments for all employees currently listed in the Market Benchmarking & Compensation Structure Development Project in order to meet the minimum salary by October 1, 2016 - For Discussion
3. Salary Adjustments for all employees that are currently more than \$5,000 under the recommended midpoint listed in the Market Benchmarking & Compensation Structure Development Project by October 1, 2016 - For Discussion
4. Staff salaries for 2017 – For Discussion
5. Benefit Cost Allocation- For Discussion
6. Employee Handbook – For Discussion
7. Sun setting The Social Media Use Policy, Communication Systems/Email Policy and Use of Cellular Phones Policy – For Discussion
8. Recommendation(s) to the Board of Library Trustees- For Final Action

**F. ADJOURNMENT**