

**Orland Park Public Library
14921 Ravinia Avenue
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING
April 17, 2017 7:00 P.M.
Room 104**

A. CALL TO ORDER

B. ROLL CALL

C. MOTION TO DECLARE A VACANCY IN THE OFFICE OF TRUSTEE ON THE BOARD OF LIBRARY TRUSTEES EFFECTIVE IMMEDIATELY – FOR ACTION
Motion to declare a vacancy in the office of Trustee on the Board of Library Trustees effective immediately

D. APPOINTMENT OF LIBRARY TRUSTEE CHRISTIAN BARCELONA TO FILL THE UNEXPIRED TERM OF SECRETARY OF THE BOARD– FOR ACTION
Motion to approve Library Trustee Christian Barcelona to fill the unexpired term of Secretary of the Board

E. APPROVAL OF MINUTES FROM FEBRUARY 20, 2017—FOR ACTION

F. INTRODUCTION OF VISITORS

Chris McClure from McClure Inserra, and Company will present the 2016 Orland Park Public Library Audit

G. PUBLIC COMMENT

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

H. TREASURER’S REPORT AND PAYMENT OF BILLS—FOR ACTION

I. LIBRARIANS’ REPORT/STAFF REPORTS

J. COMMITTEE REPORTS

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

K. UNFINISHED BUSINESS

1. Approval of the revisions to the Bylaws of the Board of Library Trustees – For Action
Motion to approve the revisions to the Bylaws of the Board of Library Trustees

L. NEW BUSINESS

1. Approval of the Revision to the Collection Development Policy – For Action
Motion to approve the revisions to the Collection Development Policy
2. Strategic Plan Update – For Discussion
3. Approval of the closing of Sunday, May 28, 2017 for Memorial Day; Sunday, August 6, 2017 for Taste of Orland; Sunday, September 3, 2017 for Labor Day; and Friday, August 4, 2017 from 9:00 A.M.– 1:00 P.M for Staff In-Service training and 5:00 P.M. – 9:00 P.M. for Taste of Orland – For Action
Motion to approve the closing of Sunday, May 28, 2017 for Memorial Day; Sunday, August 6, 2017 for Taste of Orland; Sunday, September 3, 2017 for Labor Day; and Friday, August 4, 2017 from 9:00 A.M.– 1:00 P.M for Staff In-Service training and 5:00 P.M. – 9:00 P.M. for Taste of Orland
4. Approval for Mary Weimar, Mary Adamowski, Diane Norris-Kuczynski, Kelly Cuci, and Jackie Boyd to attend the American Library Association Conference and Pre-Conference events in Chicago in an amount not to exceed \$3700 which includes registration and reimbursements– For Action
Motion to approve Mary Weimar, Mary Adamowski, Diane Norris-Kuczynski, Kelly Cuci, and Jackie Boyd to attend the American Library Association Conference and Pre-Conference events in Chicago in an amount not to exceed \$3,700 which includes registration and reimbursements
5. Approval for President Nancy Healy to attend the American Library Association Conference and Pre-Conference in Chicago in an amount not to exceed \$750 which includes registration and reimbursements– For Action
Motion to approve President Nancy Healy to attend the American Library Association Conference and Pre-Conference in Chicago in an amount not to exceed \$750 which includes registration and reimbursements
6. Approval for mileage reimbursement for President Nancy Healy’s attendance at the free Trustee workshop at the Matteson Area Public Library District on April 22, 2017 in an amount not to exceed \$18 - For Action
Motion to approve mileage reimbursement for President Nancy Healy’s attendance at the free Trustee workshop at the Matteson Area Public Library District on April 22, 2017 in an amount not to exceed \$18

7. Approval for thirteen staff members (Kelsey Flynn, Shelly Cruz, Aaron Peterson, Matthew Potempa, Katie Allan, Kaye Friberg, Dakari Jones, Chris Schultz, Audrey Peskys, Theresa Marketti, Jennifer McQuinn, Terry Freeman, and Kristen Holding) to attend the Reaching Forward Conference in Rosemont on May 5, 2017 in an amount not to exceed \$2,250 which include registration and reimbursements – For Action
Motion to approve thirteen staff members (Kelsey Flynn, Shelly Cruz, Aaron Peterson, Matthew Potempa, Katie Allan, Kaye Friberg, Dakari Jones, Chris Schultz, Audrey Peskys, Theresa Marketti, Jennifer McQuinn, Terry Freeman, and Kristen Holding) to attend the Reaching Forward Conference in Rosemont on May 5, 2017 in an amount not to exceed \$2,250 which include registration and reimbursements
8. Approval for staff members Mary Adamowski, Mary Weimar and Kortnee Fingler to attend Digital Public Library of America Conference on April 20 and 21, 2017 at the Harold Washington Cultural Center in Chicago in an amount not to exceed \$575 which include registration and reimbursements - For Action
Motion to approve staff member Mary Adamowski, Mary Weimar and Kortnee Fingler to attend Digital Public Library of America Conference on April 20 and 21, 2017 at the Harold Washington Cultural Center in Chicago in an amount not to exceed \$575 which include registration and reimbursements
9. Insurance Renewal Proposal -For Action
Motion to accept the Hub International Midwest, Ltd. Insurance renewal for 5/01/17 – 4/30/18 for the cost of \$75,772
10. Accept the 2016 Audit – For Action
Motion to accept the 2016 Library Audit by McClure Inserra & Company
11. Approval of updating the signature cards for the Marquette Bank accounts – For Action
Motion to approve the updating of the signature cards for the Marquette Bank accounts
12. Approve a Resolution honoring Vice-President Denis Ryan for his years of service – For Action
Motion to approve a Resolution honoring Vice-President Denis Ryan for his years of service
13. Approve a Resolution honoring Secretary Catherine Morrissey Lebert for her years of service – For Action
Motion to approve a Resolution honoring Secretary Catherine Morrissey Lebert for her years of service

M. ANNOUNCEMENTS

N. ADJOURNMENT