

**Orland Park Public Library  
14921 Ravinia Avenue  
Orland Park, IL 60462**

**AGENDA FOR BOARD OF LIBRARY TRUSTEES MEETING  
September 18, 2017 7:00 P.M.  
Room 104**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF MINUTES FROM AUGUST 21, 2017—FOR ACTION**

**D. INTRODUCTION OF VISITORS**

**E. PUBLIC COMMENT**

There will be 30 minutes allowed for public comment with a five minute maximum per speaker. The time limit may be extended upon a majority vote of the Board.

**F. TREASURER’S REPORT AND PAYMENT OF BILLS—FOR ACTION**

**G. LIBRARIANS’ REPORT/STAFF REPORTS**

**H. COMMITTEE REPORTS**

1. Building and Maintenance
2. Finance (Committee of the Whole)
3. Service and Policy
4. Personnel
5. Law
6. Strategic Planning
7. Capital Campaign

**I. UNFINISHED BUSINESS**

1. FY2018 Budget and Levy – For Discussion

**J. NEW BUSINESS**

1. Chapters 1 -5 of the Illinois Library Association Trustee Facts File, 4<sup>th</sup> Edition – For Discussion
2. Patron Service Manual (formerly Customer Service Training Plan) Revision – For Action  
*Motion to approve the revision to the Patron Service Manual (formerly the Customer Service Training Plan) and authorize the Library Director to make any future revisions as needed*

3. Approval of the Access Control and Security Alarm upgrade customer proposal involving a software upgrade from Tyco Integrated Security in the amount of \$25,867 – For Action *Motion to approve the Access Control and Security Alarm upgrade customer proposal involving a software upgrade from Tyco Integrated Security in the amount of \$25,867.*

**K. ANNOUNCEMENTS**

**L. ADJOURNMENT**