

Minutes of the Regular Monthly Meeting of the Board of Library Trustees of the Orland Park Public Library held April 18, 2016

The meeting was officially called to order by President Healy at 7:00 p.m.

Call To Order

Members present: Christian Barcelona, Nancy Healy, Diane Jennings, Elan Kleis, Catherine M. Lebert, and Denis Ryan;

Roll Call

Members absent: Trustee Joanna Leafblad arrived at 7:06 pm

Staff present: Mary Weimar, Library Director; Robin Wagner, Assistant Library Director; Ross Kimmey, Finance Manager; Jackie Boyd, Public Information Manager

Minutes

Treasurer Jennings made a motion to approve the March 21, 2016 minutes. Trustee Ryan seconded the motion. No further discussion occurred. A roll call vote took place as follows: Barcelona – aye; Healy – aye; Jennings – aye; Kleis – aye; Leafblad – absent; Lebert– aye; Ryan – aye.

Motion passed. 6 ayes, 0 nays, 1 absent.

None.

Introduction of Visitors

Public speakers introduced themselves and were given five minutes to speak in front of the Board. The speakers were as follows:

Public Comment

Nanc Junker
Kathleen Andrews

None

Executive Session

Treasurer Jennings moved to accept the Treasurer’s Reports for April, 2016. The motion was seconded by Trustee Leafblad. No discussion took place. A roll call vote took place as follows: Barcelona – aye; Healy – aye; Jennings – aye; Kleis – aye; Leafblad – aye; Lebert– aye; Ryan – aye.

Treasurer’s Report

Motion passed. 7 ayes, 0 nays, 0 absent.

Trustee Ryan moved to approve the Accounts Payable Listing of March 22, 2016 – April 18, 2016 and was seconded by Trustee Leafblad. No discussion took place. A roll call vote took place as follows: Barcelona – aye; Healy – aye; Jennings – aye; Kleis – aye; Leafblad – aye; Lebert– aye; Ryan – aye.

Motion passed. 7 ayes, 0 nays, 0 absent.

Director Weimar and Assistant Library Director Wagner attended the review committee meeting for the Live and Learn Grant at RAILS in Burr Ridge. Recommendations from the committee from this meeting will be made to Jesse White for funding construction grants. Jesse White’s office sent the library the 2016 Per Capita Grant award letter showing Orland Park will receive \$43,758.84 which is a rate of \$.77085 per resident. This is more than expected.

Librarian’s Report

The library has seen an increase in our circulation for the past two months. The library is showing a one per cent increase over last year at this time.

Several staff attended the Public Library Association’s bi-annual conference this month. One of the focus workshops was on PLA’s Outcome measures. Although the workshops were filled, PLA offered a webinar on using Outcome Measures with Summer Reading Programs. Staff are discussing the possibility of using this measurement tool this summer. The surveys are not as statistical based but measure whether the patrons receive a positive experience from the program.

Public Information Manager Jackie Boyd spoke about news articles in a variety of local papers highlighting library programs. Ms. Boyd mentioned the article about the Friends of the Orland Park Public Library now being able to get donations from AmazonSmile. President Healy inquired about this program and Ms. Boyd and Ms. Wagner explained about purchasing through smile.Amazon.com instead of Amazon.com which will allow people to donate to the Friends.

Wingren Landscape has been out to clean up the property for the season. We are currently in the 2nd year of a 3-year contract.

The Trane preventive maintenance contract for the HVAC equipment and operating system expires 6/30/2016. Maintenance and Administration staff will be working together to get quotes from service vendors for a 1-year contract to compare and present to the Board at the next meeting.

No reports at this time.

Other Staff Reports

No report at this time.

Building and Maintenance

No report at this time.

Finance

No report at this time.

Service & Policy

No report at this time.

Personnel

No report at this time.

Law

No report at this time.

Strategic Plan

No report at this time.

Capital Campaign Committee

None.

Unfinished Business

Insurance Renewal Proposal– For Action

New Business

Trustee Ryan motioned to accept the Hub International Midwest, Ltd. Insurance renewal for 5/01/16 through 4/30/17 for the cost of \$88,801. Trustee Kleis seconded the motion. Finance Manager Ross Kimmey explained the renewal process and having other insurance companies submit proposals. After comparison of cost and coverage, he was recommending acceptance of the Hub proposal. President Healy inquired about the D & O insurance and Mr. Kimmey explained the cost of Director’s and Officer’s insurance premiums and the few companies now offering this type of insurance. A roll call vote took place as follows: Barcelona – aye; Healy – aye; Jennings – aye; Kleis – aye; Leafblad – aye; Lebert– aye; Ryan – aye.

Motion passed. 7 ayes, 0 nays, 0 absent.

Settlement of Tax Valuation Objections for Orland Square Mall– For Action

Treasurer Ryan motioned to approve the settlement agreement with Simon Properties to resolve certain tax valuation objections relative to the Orland Square Mall for tax years 2005 through 2013. Trustee Barcelona seconded the motion. Attorney Dennis Walsh from Klein Thorpe and Jenkins gave the Board a synopsis of the Orland Square Mall settlement. A roll call vote took place as follows: Barcelona – aye; Healy – aye; Jennings – aye; Kleis – aye; Leafblad – aye; Lebert– aye; Ryan – aye.

Motion passed. 7 ayes, 0 nays, 0 absent.

Trustee Lebert spoke about meeting a children’s author and a possible visit to the library in the fall. The children’s author Michele Jakubowski, wrote the Sidney and Sydney series and the Poppy series which the library has in its collection.

Announcements

Treasurer Jennings moved to adjourn the meeting and was seconded by Vice-President Ryan. A roll call vote took place as follows: Barcelona – aye; Healy – aye; Jennings – aye; Kleis – aye; Leafblad – aye; Lebert– aye; Ryan – aye.

Adjournment

Motion passed. 7 ayes, 0 nays, 0 absent.

The meeting was adjourned at 7:36 p.m.

Catherine M. Lebert
Secretary

Approved: _____

Date: _____

Minutes prepared by Mary K. Weimar